



**OPTIONS**  
FAMILY OF SERVICES

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## **Vocational Services Department** **Summary of Services**

### **CAREER EXPLORATION WORKSHOP**

- Career exploration through workshops, held on six consecutive Mondays for two hours.
- Mock job applications and resumes are created over the course of the class.
- Preparation for interviewing and experience a trial job interview in the final class.

### **EXTERNAL SITUATIONAL ASSESSMENT**

- Job tryout to determine strengths, interests and abilities.
- Provides job training and support in real work environments.
- Must have referral and funding from the Department of Rehabilitation.

### **INDIVIDUAL COMMUNITY PLACEMENT**

- Competitive job placement within the local community, which include sales, child care, merchandising, retail, driving/delivery, clerical, janitorial, and much more.
- Combines capable people with appropriate jobs.
- Work with OPTIONS' Job Developer to match skills and interests with employment opportunities.
- Job coaching available to provide job training and support.
- Must have referral and funding from the Department of Rehabilitation.

### **WEEDEN'S PARCEL SERVICE**

- A vocational training facility which offers individuals the opportunity to learn vital job skills.
- Skills include customer service, clerical duties, computer training, cash handling and janitorial.
- Owned and operated by OPTIONS Family of Services, a non-profit agency.
- Individuals who want to work at Weeden's Parcel Service are referred and initially funded by the Department of Rehabilitation. These facilities are located in Paso Robles and Arroyo Grande.

### **HEARST CASTLE**

- Duties include janitorial maintenance at the Visitor Center and San Simeon Campground.
- Clients must be able to lift 10 lbs. and be fully ambulatory with the ability to stand for a minimum of 2 hrs.
- Wages are based on individual productivity with a minimum of \$5.00 per hour and the possibility of increases to \$8.87 per hour.
- Transportation provided.

### **WORK SMART CLUB**

- A bi-annual/quarterly meeting for persons who are either working or in the process of job development. The focus of this club is two-fold. One aspect focuses on the development and retention of skills needed to retain employment. The other is to provide a social outlet. This club gives individuals an opportunity to meet people and make new friends.